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ADMINISTRATION RESPONSABILITIES

This organization shall be known as The Otero County Youth Football League. (OCYFL) OCYFL is a nonprofit organization, our mission statement is to provide a supervised program of competitive football games under the rules and policies of our governing organizations. All monies donated are tax deductible.

The Commission is the presiding authority of the League. The Commission governs the By-Laws, Rules of Play, and day to day operations of the league. At any given time changes to the rules of play may be amended or suspended in the spirit of the competition stakeholders but must meet with approval by 2/3 of the commission where notice has been given to the league president. The changes to the Rules of Play may be amended at any time during the season. All changes will be published on the league web page after all stakeholders have been made aware. The League President represents the Commission and enforces the day to day operation of the league, regarding rules and all administrators, staff and coaches and volunteers of the league.

The President decisions are temporary until ratified by the Commission.

At any time a commissioner feels that any person is being disruptive they have the authority to remove such parties from the game. Once a party has been asked to leave they have seven minutes to comply, until said parties have left said game will cease until the party has left the premises or game.

All said parties have the right to talk to the league president regarding their infractions and or game dismissal.

Any action taken at any league event or game by any commissioner must be made aware to all commissioners followed by an investigation done by the league president.

OCYFL is not affiliated with any other youth tackle football league nor the city of Alamogordo. However we are required to follow all City of Alamogordo policies and procedures. Meaning there is absolutely no Alcoholic Beverages or Tobacco permitted on all practice and game premises and fields. There is a designated area for tobacco which is 25 -30 yards away from the fields and children.

The league does not permit participation with any other youth tackle organization during the current league season.

At no time are seventh graders permitted to participate in ANY youth football organization in accordance of the Alamogordo public schools and City of Alamogordo. It is the job of a commissioner to ensure that safety is being met, and that all polices are being followed by all stakeholders. For more information regarding the 2017 Commissioner Bylaws please visit our website. www.oterocountyyouthfootball.org

VOLUNTEERS & STAKEHOLDERS

All volunteers must have a current application and background check on file. All background checks must be submitted from the local police department.

All coaches must be USA football and head certified and NMHS concussion certification certified.

All coaches must be familiar with the leagues rules of play and policies. There is a Three (3) strike policy for all coaches and staff, any staff member in violation of these policies will be held at the following; Strike 1. Verbal warning. 2. One week suspension of practice and one game suspension. 3. Season Suspension.

All head coaches should instruct a coach to each group; offense, defense, special teams. At NO time is a player to be sitting in wait for practice or attention each child should be receiving equal instructional attention at all times.

ALL Asst. coaches are REQUIRED to ref one game or run the game clock once a week of the opposite division No Exceptions, a schedule will be provided to the head coach to distribute. All coaches and team moms will be required to sign a league contract.

At no time is a coach to single out a player including his own on the game-practice field all constructive criticism must be done in a Private setting.

All coaches are required to assist in the equipment distribution and collection. All retrieved equipment must be submitted as soon as possible to the league equipment manager. All coaches and staff must reapply for a position with each New Year. The Head Coach is liable for his team, sideline, and staff actions on the game-practice field.

All active duty coach must report his leave to his coaching staff immediately so a new coach may be obtained.

All Staff members must be of 18 years of age unless approved by the commission. Coaches will refrain from entering the field during live game and during a play. Any coach mouthing off to any stakeholder, or game official will be asked to remove himself from the game until they can contain their mood. If after their return any continued disruption will cost their departure from the game.

All coaches will encourage their players in the sport, education and values. All head coaches are required to obtain a \$ 500.00 team sponsor by September 1, 2017 or they will be ineligible as a head coach. This fee is used to obtain league necessities. All coaches are required to assist in all league fundraisers and registration. At no time during an injury time out is any coaching, or strategies allowed.

All players should take a knee until injured party is on their feet.

The statistical coach will be required to use the league game play chart, all charts must be submitted to the league president concluding the game. At any time a commissioner or team representative may ask to see the chart to verify policies. Any team infraction of this will call for a one game suspension of the head coach.

Any time a head coach is suspended from a game, he will not be permitted on the game field or sideline.

COACH/TEAM REP

Each division will have a commission team/coach rep, this rep is in charge of assuring that each team is following protocol and rules of play. These reps are a part of the commission and have the authority to uphold policies any calls or decision must meet with league president approval. All Team/coach Reps are required to be USA and NMHS head concussion certified.

League Chosen Photographer;

All teams must utilize the league chosen photographer, a photographer will be selected on fairly priced package deals, and quality of services.

Live action shot pictures and game recording;

is permitted for any party upon consent of the commission, however all photographers must stay out of the line of scrimmage and out of the way of spectators, and coaches.

Fundraisers

All team fundraisers must be league approved. All team fundraisers will be given a list of policies. All Stakeholders are required to assist in league fundraisers

Meeting

At no time are private meetings with stakeholders permitted regarding the league. All meeting are to be done as a whole.

A weekly team and commission meeting will be called to obtain current events, issues and feedback, if needed and these meetings do not always require a head coach, however there will be times that all head coaches are required to attend a meeting however these meetings will be sent to each coach, team rep 24 hours prior to the meeting .

All team reps are recognized as a member of the commission, they have been granted tasks and rulings. All rulings must have the league president approval. All rulings will be made aware to the commission as a whole.

DIVISION COACH/ TEAM REP

Peewee/Youth Thomas Skaggs (575)-740-7340

FREQUENT ASKED QUESTIONS

Q 1.What does my \$ 75.00 registration fee cover.

A. \$40.00 Covers your child's jersey \$ 20.00 covers your child's game pants \$ 15.00 covers your child's insurance.

Q 2.Who governs the league policies?

A. the Commission does.

COMPLAINTS

All complaints must be submitted the day of the incident and emailed to ocyfl@live.com. All complaints will be investigated by the league president.

Stakeholders; Consist of All Commissioners, Players and Coaches. All complaints must be in written forum signed and dated.

All complaints must Not be falsified.

Complaints will not be accepted based someone else issue outside their own. All complainers name are withheld when being addressed.

Any concerns that need addressing in a meeting regarding league polices, commissioners, or rulings must be submitted in writing within 24 hours prior to the weekly meetings.

Any concerns or complaints regarding your team must wait until after practice or games. At no time are any issues to interrupt these events. Before a meeting can be called with the commission regarding your team, the head coach must first be made aware of the concerns or issues you have. If after that the matter is still an issue a meeting will then be set up.

ZERO TOLLERANCE POLICY

There are No social media sites permitted with the league name “Otero county Youth Football League “ AKA OCYFL. Any slander of any stakeholder done online, printed publication, rally, written protest is considered an infraction see league policies.

All stakeholders with active rolls in any of the following will face season suspension;

- Slander
- Deformation of character
- Threats
- Bodily harm
- Hearsay
- Retaliation

Heckling of any stakeholder, or game official will not be tolerated, any party involved in this will be removed from the game or event. We hold a very high protection on all stakeholders and game officials.

PROTEST

Any person(s) involved in a protest against the league will be suspended from the league. If there are questions regarding the leagues standing, polices, there is a procedure to follow

1. Request a meeting with a 24 hour grace period where you can address your concerns

PROHIBITS

Weapons, Alcoholic beverages, Street drugs.

REGISTRATION

At no time is any coach allowed to be opted out of without a feasible reason with the exception of legal matters.

Registration deadline is established as October 6, 2017.

All 2017 New players will be directed to the draft.

All former established players may return to their team but are not obligated to. All players must be registered. At no time is any player permitted to participate in practices or games until a registration is on file, any violators will cause a live game, and possible head coach suspension.

Blood relatives and siblings who resides in the same dwelling will be placed together on the same team if age permits. Younger siblings will follow their older sibling to their age division team that reside in the same household, roles will not be reversed.

All registrations must be completely filled out any application that is not filled out entirely will be declined.

At no time is a coach or team allowed to be hand selected.

There is No reserving a returning players place on a team. If the said player wishes to continue to play they must have their registrations in by the league given deadline. After such date has surpassed said player will need to be added to the late draft.

All first time registrants are required to submit a birth certificate before they can begin their season this is a onetime request.

A physician signed and approved physical must be on file before the player can begin practice. Once a player has been drafted to a team they may not select to be transferred to another team. Any player who drops from OCYFL has 48 hours to return to their established team once 48 hours has surpassed the player shall be considered a drop. A parent contract will be provided to each parent, if you as a parent or guardian do not have one please inform your team mom for a copy.

REGISTRATION FEE

- our registration fee is \$ 75.00.
- We do offer a 10% Military discount.
- All fees must be in the form of a check or money order, there is a fee of \$ 35.00 on All returned checks.
All payments must be on file before your child's first game.

We do offer scholarships, however these scholarships are limited to 2 per team, these scholarships are based on finances, for further questions get with your team mom for scholarship policies and applications

DRAFT

The draft is a blind ballot and names are not revealed until after the draft numbers have been selected. Each team is permitted to draw from each division until all teams are even, in the exception of limited draft numbers. After the draft has been completed any applications that come in go directly to the team with the least amount of players.

EQUIPMENT: Each team will be given a date and time by the equipment manager.

Equipment will be distributed to each team at the discretion of the equipment manager. Only players who have their league required paperwork on file will receive their equipment. All equipment will be collected on each teams last game, it is required that each player bring street clothes to change into concluding their game.

Equipment will not be assigned during a live game No exceptions!

There is a parent/guardian equipment contract that must be signed before any equipment can be signed out. Any player who resigns from his team must remit their equipment 48 hours after resigning. At no time are steel cleats permitted.

Mouth pieces must be attached to the helmet when and where available. Any person that does not return their equipment by December 31, of the calendar year will be turned in to collections for the amount of the equipment signed out.

All self-owned equipment shall require approval of the equipment manager. Any person that misses their equipment appointment must call for another appointment. At no time is any person to show up for extra equipment etc. without first calling for an appointment with the equipment manager. Any lost or stolen equipment is the financial responsibility of the individual who signs off on the issued equipment. No Exceptions.

LEAGUE REQUIRED PAPERWORK

Physicals, birth certificates, release forms, registration forms.

PRACTICES

Practices must not exceed 5 days a week. Any missed or tardy practices must be made aware to your head coach. Please see participation record on the last page. Practices shall go as follows there are only 4 days of conditioning with pads and 1 day Prep, (Only Helmets) .Practices are not to exceed 7:30 PM and may not to exceed 2 hours daily. Practices are to not to begin at 7:00 PM as practices may not exceed 7:30 PM.

Practices Must end before dark. Hydration must be provided to the players, with a minimum of 2 water breaks. Practices are a requirement to each player this is where experience and talent will be obtained Please see infractions on the last page of the rules of play. At no time is any player or team permitted to use any type of glove or hand adhesive such as ' Stick on" etc. There is a 5 day requirement of conditioning without pads, and 5 days of conditioning in pads before a player can start playing, At no time is any team allowed to hold a game or scrimmage with a separate league without first consulting the commission as a whole, if approved the opposing team will need to sign a league waiver.

League Excused Practices

School, religion, injury, illness, family emergency.

Special Teams

Consist of Kick off, and Punt return.

GAMES

There will be no more than 15 season games.

Praising your child and other children is encouraged and supported however Singling out your child and other child in a negative way during games or practices is Not approved. Any person encouraging negativity to any player or stakeholder on the field will be asked to leave the premises. Anyone involved in promoting intentional injury to any player will be escorted off the premises and will not be permitted to participate with our league any further. Our game officials are focusing on many children on the game field not just one, if they miss a call ,penalty etc., rather than scream or humiliate the official take your concern to your coach so they can take the concern or infraction to the game official. These time outs will not reflect the game clock. Keep in mind that if ejected from a game you are automatically suspended from next game unless otherwise stated in following meeting.

Any person(s) fighting or causing issues on the sideline will be asked to leave the premises, the game will cease until such parties have left the premises, followed by a meeting and or following game suspension. Games will be held on Saturday's, any make-up game will be scheduled by the commission. Any game day concern must go through your division team rep and league president. A forfeited game is still considered a game and will go in the favor of the opposing team. There is a maximum of 20 plays for all players per game including special teams. There will be a sum of 1 commissioner per game where available.

There is a minimum sum of 11 players per team to avoid a forfeited game, Exception, both team must agree to play with a sum of 8-11 players the game may proceed. Any time a head coach is suspended from a game you will not be allowed on game field or sideline. The Youth visiting team is located on the East side of the fields, The Home side is located on the West side of the fields. The visiting team is required to supply a three man chain crew, this can be obtained through scholarship recipients. The Peewee Division Visiting sideline is located on the North side of the fields, Home side is located on the South side of the fields.

There is no sideline coaching allowed. The home side is located on the East side of the fields. Parents and sideline visitors are permitted to sit behind the fence, but not in the coach's box. There is a maximum of 5 coaches allowed on each sideline No exceptions. There is only one coach allowed to run up and down the sidelines with their team. In Peewee division there is only 1 coach allowed on the field there are no exceptions. All game balls must be league approved. At no time are jerseys to be switched out without the commission consent as a whole. No games will be held before 8:00 AM. At no time is ANY player to be lifted off the ground by his face mask or shoulder pads. The only personnel allowed in the coaches box is the coaching staff, at no time are their family, former players, significant other allowed during a live game. Fundamentals and learning must take priority over winning. All intended forfeited games requires a 48 hour notice no exceptions. At no time is the team's water etc. to be emptied on the field, be considerate of the upcoming teams.

Each team is responsible for their trash, any team leaving behind trash will cost their team penalties of loss 15 yard loss and so on on following game until the point is made clear.

At no time is any team allowed to hold a game or scrimmage with a separate league without first consulting the commission as a whole, if approved the opposing team will need to sign a league waiver. Any team infraction of this will call for a one game suspension of the head coach.

GAME OFFICIALS

Any call that is made on the field by a game official will stand and cannot be compromised with. At any time a head coach has a concern with the calling he may call for a 30 second time out which does not reflect the game clock. A reason for the call must be clarified by the official to both teams head coaches. All rulings on the field is not a commission or coach-team rep ruling or responsibility all rulings must go through the head game official, the only time the team rep and president can be called upon is to clarify the rulings.

Any game official has the authority to remove any person regardless of title that is causing concerns and issues whether a coach, or spectator, each violator will be given one warning concerning their actions and if after that one warning the party is still disruptive they will be given seven minutes to remove themselves and the game will cease until such person(s) have left the premises and or game pending on the game officials ruling. The person asked to leave will be suspended from next game unless otherwise told in followed meeting.

Injuries

All serious injuries that are sustained to a player will require a call to 911.

All injuries sustained during practices must be reported to the commission. Any established or indication of a head concussion will require a release from the player's physician. No Exceptions!!

At no time should an injured player be moved until it has been confirmed that the player is capable of moving.

The league insurance does not cover ambulance rides, please assure that an ambulance ride is indeed needed.

OVERTIME

A coin toss shall determine the receiving team in the overtime quarter.

Games that are at a tie at the ending of fourth quarter will go as follows;

Peewee Division, an 8 minute quarter will be provided, each team will be given the opportunity to score a touchdown the team that has the highest score within the 8 minute time frame will be considered the winner of the game. The game ball will be placed on the 25 yard line. There is only one time out per team during this time. If a sixth quarter is called for to break the tie a coin toss will determine the winner.

Youth Division, a 10 minute quarter will be provided, each team will be given one opportunity to score a touchdown the team that scores the highest score in that 8 minute time frame will be considered the winner of the game. The game ball will be placed on the 25 yard line. There is only One time out per team during this time. If a sixth quarter is called for a coin toss will call the winner

MERCY RULE

During the mercy rule the team ahead at a 26 point spread will need to pull their first string players and replace them with their second string players, in the exception of limited players under the sum of 17, must re align their players into different positions, until the opposing team has had the opportunity to score a touchdown. Any team caught in violation of this policy will face a one game day suspension.

At No time during the mercy rule is the team leading in points permitted to onside kick, no side line kick and absolutely NO trick plays allowed. During the mercy rule it will be a running clock until the opposing team has had the opportunity to reach a touchdown. During the mercy rule policy there will be no time outs for the dominating team minus any injury time out.

Each team is required to treat all other teams with dignity and respect at NO time is any player or coaching staff permitted to participate in any cruel remarks, gestures or mimicking, if at any time such behavior is observed said parties will be escorted off of the game field and sent to the spectator sidelines for the remainder of the game.

Tie Breakers

All tie breakers will be determined by wins, if there is a tie breaker the commission will determine the outcome.

PEEWEE DIVISION

The peewee age division is 7-9 years of age. The age deadline is recognized as September 1, of the calendar year. All peewee players who exceed 120 pounds is not permitted to advance the ball, in the exception of returning players who can seek a 10 pound variance request. All players who do not meet this criteria will need to have a X placed on their helmet indicating to the game official that the player cannot be the initiator of the hand off or pass, in the exception of an interception or fumble. At no time will a player's weight be revealed to any party in accordance with HIPAA policies. The Peewee field will be played on a 50 X 80 field in the exception of limited space or if the games are held at a stadium. Due to the peewee division field of 50 X 80 field all penalties will consist of a Seven (7) yard penalty instead of a Ten (10) yard penalty. All peewee games will be

Played as follows Four (4) Eight (8) minute quarters, with an eight (8) minute half time. During all field goals and kickoff return a kicking block must be used or the ball must remain flat on the ground. During a punt, if the ball hits the ground the ball is considered dead. If a team elects to kick after touchdown or fourth down the coach must declare it to the game official. The chain will be shortened from a 10 yard line to a 7 yard line. There is one (1) coach permitted in the huddle during a play. However the coach must remain 10 yards back the Quarterback is in position to receive the snap. Coaching changes can only be changed during a time out or a change of position. It is illegal to line up a defender directly over the defender during any kicking situation, play or format. At no time is anyone allowed to enter a live game. Any person attempting to enter a live game with intentions of harm will be ejected from the game no exceptions. All players regardless of injury, and reasons for not playing must still be on the team roster and play count roster. There is Only one coach permitted to travel with his team between the goal lines. Peewee Division game points:

A touchdown is worth 6 points, a field goal is worth 2 points and A run in is worth 1 point. Home side has the choice of sitting behind the fence. At no time is any person allowed beyond the white line between the game fields. At no time is a player allowed to line up over the center however you may shoot the A gap. Once the center has snapped the ball he needs to raise his head and be vertical in a defensive position. He cannot hold his head down after the snap.

YOUTH DIVISION

All youth players who exceed 155 pounds is not permitted to advance the ball, in the exception of returning players who can seek a 10 pound variance request. All players who do not meet this criteria will need to have an X placed on their helmet indicating to the game official that the player cannot be the initiator of the hand off or pass, in the exception of an interception or fumble. At no time will a player's weight be revealed to any party in accordance with Hippa policies. No player may cross the line of scrimmage until the ball is kicked.

Due to a new APS and COA policy All Seventh graders are no longer permitted to participate in any tackle football program effective immediately.

All youth games will be played on a 100 yard field in the exception of restricted space. All youth division teams will play Four (4) Ten (10) minute quarters with a Ten (10) minute half time. If the team does Not kick the ball within ten seconds after the snap or if the placeholder cannot retrieve a bad snap without his downed knee leaving the ground it is considered No good. Once the center has snapped the ball he needs to raise his head and be vertical in a defensive position. He cannot hold his head down after the snap.

PARENT RESPONSIBILITY

Each parent has the right to know all about the league stakeholders and the league establishment. All coaches are required to have a background check on file, they are also required to be USA football heads up certified as well as NMHS concussion certified. If you should have a question regarding any of the coach's backgrounds please feel free to call the league president for questions. If at any time you feel that your child's welfare is in danger or feel that they are not being taught the fundamentals that requires a coaches meeting before the concerns can come before the commission. A parent contract should be given to you by your team rep or team mom, if you have not received one please let them know. All meeting request requires 24 hour notice. Our mission is to provide a stable learning and safe environment for you child. It is our priority that their skills be placed before winning. Each child is supposed to receive plays during their games, if you feel that they are not being given sufficient time please address your coach after the game.

All stakeholders are volunteers and do not receive wages for services rendered. The only league approved wages are for game officials.

The level of support that each player receives from their parent, guardian, and team will dictate their interest, knowledge and experience in our program.

All players are important and should be receiving the same attention and teachings.

All parents who are interested in learning more about USA football please visit <http://usafootball.com/parents?context=parents>.

Transportation is a parent- guardian responsibility, any parent-guardian that gives consent to a friend, family member or coaching staff acknowledges full responsibility.

PLAYER RESPONSIBILITIES AND INFRACTIONS

1. Players must Take care of all league issued equipment.
2. Players will listening and showing mutual respect to their coaching staff, and fellow players whether your own team or opposing players, Always show respect and you in turn will get respect.
3. Players will always respect themselves their Parents, guardians and teachers.
4. Players should not participate in fighting, bullying, drugs, and alcohol. Cussing.
5. for giving your team 100% of your undivided attention on the practice and game field.
6. Players Must always be on their best behavior at All league functions and events.
7. Talk to your coach if you need to address a concern regarding your team etc. in a calm manor.

Player Infractions Chart;

Injuries Do Not Pertain

Practices Policy.

1 out of 4 missed None Commission

2 out of 4 missed Option ½ game penalty Coach

3 out of 4 missed I game Commission

4 out of 4 missed No game time Commission

Lack of participation Coaches option Commission

Fighting 1 game suspension Commission

Drug -alcohol use Season suspension Commission

Habitual missing practices Removal from team Commission/ coach

Continuous disruption and lack of authority Removal from team Commission/ coach Foul language

Pending on situation Commission/ coach

Game disruption Removal from game Commission

Commissioners

President Heather Zamora 575-495-6426

Secretary Shasta Hergenreder 575-921-5506

Team Rep Thomas Skaggs 575-740-7340